Description

Because the site visit and report are very important and valued elements of the academic program evaluation process by the Council on Academic Accreditation in Audiology and Speech-Language Pathology (CAA), the CAA approved a plan for the selection, training, and evaluation of site visitors for the accreditation process. The Site Visitor Training Workshop is a 2-1/2 day intensive training focusing on the site visit as an essential and unique step in the accreditation process. The report of the visit supplies critical information about graduate education programs in audiology and/or speech-language pathology, verifying and supplementing information contained in the self-study and updating any information about the program since the self-study report was submitted. The site visit also enables members of the team to gain insight into relevant data within the context of the program that is often not conducive to a written description and that can be obtained only by direct observation.

The workshop has been designed for training with both academic and practitioner members of the CAA site visit teams with backgrounds in audiology and speech-language pathology and is designed to provide instruction and experiential opportunities on the expectations and intricacies of conducting a site visit. A major component of the workshop is training on an application of academic accreditation standards (2017 Standards for Accreditation of Graduate Education Programs in Audiology and Speech-Language Pathology) that are used as the primary evaluative resource for all accreditation reviews. The standards require programs to develop, deliver, and assess a program of study that allows students to acquire and demonstrate the knowledge and skills necessary to meet national and state standards for entry into independent professional practice, including ASHA certification. The training is consistent with ASHA’s expectations for members’ professional roles and activities as outlined in the scopes of practice and also provides an opportunity to develop and apply knowledge of contemporary professional issues, professional credential requirements as required by the ASHA certification standards, and instruction on and practice of interviewing skills and technical report writing.

Participants

Training participants must be selected from among those who submit applications during the recruitment period and who qualify to serve as a CAA site visitor, as defined in the CAA’s Accreditation Handbook.
Learning Outcomes:

- Explain the CAA Standards for Accreditation of Graduate Education Programs in Audiology and Speech-Language Pathology
- Explain the accreditation process, CAA procedures, and the function of the site visit
- Evaluate an accreditation application
- Discuss the roles and responsibilities of each member of the site visit team
- Use the accreditation technologies to prepare, conduct, and document site visits, including report development and writing
- Demonstrate effective interpersonal communication skills
- Apply effective interviewing skills and techniques
- Identify potential areas of conflict related to site visits
- Explain what should and should not be included in an exit report
- Plan information to be included in and compose a site visit report
- Discuss the differences and relationship between CAA’s Standards for Accreditation and the CFCC’s Standards for the Certificates of Clinical Competence (SCCC)
- Identify and apply performance criteria for self-assessment and team evaluation.

Faculty Bios and Disclosures:

**Nancy Alarcon, MS** retired in 2019 from the University of Washington where she served as Principle Lecturer and Director of Clinical Education in the Department of Speech & Hearing Sciences. She serves on the CAA as an academic speech-language pathologist and serves as its chair for 2020.

Financial Disclosures
- I am serving as faculty for this session with support from CAA.

Nonfinancial Disclosures
- Member of Council on Academic Accreditation, however, I do not receive any compensation for this role. I am an ASHA member.

**Lauren E. Bland, PhD** is Associate Professor and Graduate Program Director of the Department of Communication Sciences and Disorders at Western Kentucky University. Her clinical experiences have primarily been in the schools, but she has worked in early intervention and home-health. She served eight years as a CAA site visitor prior to her election to CAA as an academic speech-language pathologist.

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Nonfinancial Disclosures
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**Anne Curley** has been with ASHA since May 2016 and serves as Accreditation Program Manager. Prior to coming to ASHA, she worked in accreditation for the four arts disciplines, music, art & design, theatre, and dance.

Financial Disclosures
- ASHA employee

Nonfinancial Disclosures
- No relevant non-financial relationships to disclose
Cynthia Fenstermaker, AuD is Clinical Coordinator for Rehabilitation Services for Mount Carmel Grove City in Grove City, Ohio. A former CAA site visitor, Fenstermaker now serves on the CAA as an audiology practitioner.

Financial Disclosures
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Nonfinancial Disclosures
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Mary Sue Fino-Szumski, PhD is Associate Professor and Director of Clinical Education in the Vanderbilt University Medical Center, Department of Hearing and Speech Sciences in Nashville, Tennessee. A former site visitor, she serves on the CAA as an academic audiologist.

Financial Disclosures
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Nonfinancial Disclosures
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Elizabeth Haines has been working at ASHA since April 2018 and currently serves as the Accreditation Coordinator. She supports activities related to program reviews and site visitors and serves as the primary contact for assigning site visit teams each semester. She also assists with the recruitment, selection, training and evaluation of site visitors.

Financial Disclosures
- ASHA employee

Nonfinancial Disclosures
- No relevant non-financial relationships to disclose

Tess Kirsch has been working with ASHA’s accreditation program since 1996 and currently serves as the Associate Director of Accreditation for Policy and Education. Past employment includes working at higher education agencies, including those focusing on student life, professional continuing education, and national recognition of accrediting agencies. She has an undergraduate degree in communication sciences and disorders and a master’s degree in educational policy, planning, and administration.

Financial Disclosures
- ASHA employee

Nonfinancial Disclosures
- No relevant non-financial relationships to disclose

Claudia Meyer, M.S. is Director of Clinical Education and Clinical Professor at Portland State University in Portland, Oregon. A former site visitor, she serves on the CAA as an academic speech-language pathologist.

Financial Disclosures
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Nonfinancial Disclosures
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Kelly Velasquez is the Associate Director of Accreditation for Research and Quality Management at ASHA, where she has worked for the past 24 years. Her educational background includes an undergraduate degree in English and psychology from Bucknell University, along with graduate coursework at Loyola University in clinical psychology and research statistics for the behavioral sciences.

Financial Disclosures
- ASHA employee

Nonfinancial Disclosures
- No relevant non-financial relationships to disclose