

**Sample Agenda
Candidacy Site Visit**

	Site Visitor 1: Academic	Site Visitor 2: Academic	Site Visitor 3: Practitioner
Day One			
<i>8:00-8:15</i>	<i>Travel to Campus</i>	<i>Travel to Campus</i>	<i>Travel to Campus</i>
8:15-8:25	Brief intro to all faculty	Brief intro to all faculty	Brief intro to all faculty
8:25-10:15	Meeting with Program Director	Meeting with Program Director	Meeting with Program Director
10:15-10:45	Meeting with Department Chair	Meeting with Department Chair	Meeting with Department Chair
10:45-11:15	Tour Clinical Site/Break	Tour Clinical Site/Break	Tour Clinical Site/Break
11:15-11:40	Faculty C	Faculty D	Faculty E
11:40-12:00	Clinic Director/Clinical Faculty (if any)	Clinical Faculty (if any)	Clinical Director/Clinical Faculty (if any)
<i>12:00-1:15</i>	<i>Working Lunch/Team Meeting</i>	<i>Working Lunch/Team Meeting</i>	<i>Working Lunch/Team Meeting</i>
<i>1:15-1:30</i>	<i>Travel to Dean's Office</i>	<i>Travel to Dean's Office</i>	<i>Travel to Dean's Office</i>
1:30-2:30	Dean & Provost Meetings	Dean & Provost Meetings	Dean & Provost Meetings
2:30-2:45	<i>Travel to Department</i>	<i>Travel to Department</i>	<i>Travel to Department</i>
2:45-3:15	Undergraduate Students	Undergraduate Students	Undergraduate Students
3:15-4:00	Departmental Support Staff	Call Supervisors/Adjunct Faculty	Call Supervisors/Adjunct Faculty
4:00-5:00	Break/Resource Material Review	Break/Complete phone calls/Resource Material Review	Break/Complete phone calls/Resource Material Review
5:00	<i>Travel to Hotel</i>	<i>Travel to Hotel</i>	<i>Travel to Hotel</i>
Day Two			
<i>8:00-8:15</i>	<i>Travel to Campus</i>	<i>Travel to Campus</i>	<i>Travel to Campus</i>
8:15-10:15	Exit Report	Exit Report	Exit Report
10:15	<i>Depart for Airport</i>	<i>Depart for Airport</i>	<i>Depart for Airport</i>